



SOUTH CAROLINA PUBLIC HEALTH ASSOCIATION GOVERNING COUNCIL MEETING

President Katy Wynne opened the **July 25, 2008** meeting of the Governing Council (GC) of the South Carolina Public Health Association. The meeting was held at 10:00 a.m., 1st floor conference room, Heritage Building, Columbia, SC. An asterisk (*) indicates those present [*or represented by proxy*]. Members who have voice and vote are elected officers, section chairs, and Association representatives.

SCPHA Elected Officers (10)

Katy Wynne*	President
Dennis Thompson*	President-Elect
Otis Outing*	Immediate Past President
Blake Faulkenberry* (Richard Funderburk - proxy)	Vice President
Leah Dorman*	Secretary
Yolanda Kennedy* (Katy Wynne ó proxy)	Treasurer
Lillie Hall* (Richard Funderburk ó proxy)	Member-at-Large (<i>Year 2 of 2</i>)
Mike Turner* (Richard Funderburk ó proxy)	Member-at-Large (<i>Year 2 of 2</i>)
Keisha Adams*	Member-at Large (<i>Year 1 of 2</i>)
Deborah Early*	Member-at Large (<i>Year 1 of 2</i>)

Section Chairpersons (10)

Leslie Hipp*	Alcohol, Tobacco & Other Drugs
	Disease Control
Jim Woods	Environmental Health
Mike Turner* (Richard Funderburk ó proxy)	Health Administration
Meredith St. Louis	Health Education
Jennifer Lynch*	Health & Human Services
Leah Dorman*	Management Support
Mitzi Grappone*	Nutrition
Michelle Myer	Public Health Nursing
Jim Allen	Social Work

Association Representatives (2)

Priscilla White ó APHA* (Otis Outing ó proxy)
Richard Funderburk ó SHA & Parliamentarian*

Queen Communications, LLC (Assoc. Management)

Michael Stalnaker*

Standing and Convention Committee Chairs/Co-Chairs Present:

Jane Cooke, Chair, Convention Coordinators

Other Attendees/Visitors/Guests:

President Katy Wynne called the July meeting to order and recognized Richard Funderburk, Association Parliamentarian, to establish a quorum.

Minutes: A motion to accept the June minutes as written was made by Dennis Thompson and seconded by Deborah Early. Motion passed.

GOVERNING COUNCIL OFFICER REPORTS

Treasurer's Report: As reported by Michael Stalnaker for Yolanda Kennedy:

Income and Expense Report

For the report period January 2008 through July 24, 2008 ó Income of \$102,832.02 and Expenses of \$80,519.10 for an ending balance of \$22,312.92.

Balance Sheet

Current Assets - \$127,966.87

Current Liabilities - \$72,035.15

Equity - \$55,931.72
Total Liabilities & Equity - \$127,966.87

Annual Meeting

Preliminary Report of Income and Expenses through July 24, 2008:

Income - \$49,473.00

Expenses - \$41,697.05

Net Income - \$7,775.95

It was noted the Annual Meeting budget did not reflect Kellogg Grant monies.

Association Management Company Update/Executive Director's Report: Michael Stalnaker reported the following:

Membership:

- SCPHA's current membership count is 434.
- 59 renewal invoices to be sent out to individuals coming due within the next 90 days
- 13 renewals were confirmed with membership cards since June 26, 2008.
- 2 new members since June 26, 2008
- A list of individuals whose membership has expired for more than 120 days has been provided to membership committee chair for follow up contact. There were 37 names on this list.
- A listing of sectional membership with totals for each section will be generated and sent to the membership committee chair.
- A current membership listing will be sent as an MS Excel file to each section chair.

Financial:

- Recorded deposits and responded to check requests from external accounts and internal customers
- Generated monthly financial reports
- Worked with External Account representatives and SCPHA leadership regarding deposits, check requests, etc
- Worked with Treasurer and Grants Coordinator to provide status report on grant disbursements to date and our office will continue to work with them to perfect tracking/accounting/reporting processes.
- SCPHA is waiting for one remaining sponsorship check for the Annual Meeting to come from DHEC for \$3,500.
- External Account Reports have been sent for 2nd Quarter of 2008.
- Office is in the process of updating signature cards for association bank accounts.

General Support:

- Have received partial update to leadership rosters - several sections have not responded to e-mail request for this year's officers and committee leaders/ reps.
- QC staff entered and updated membership changes, renewals, etc. Generated and mailed invoices for dues, renewal acknowledgement letters and new member packets. E-mailed updated listing of volunteer contact information as requested.
- Responded to questions and requests from general membership by e-mail and phone.

President's Report: Katy Wynne shared opening comments to the new Governing Council members and offered her deep appreciation for their service during this next year. Katy then presented the following items of business:

- 2008-2009 SCPHA Leadership List was distributed.
- "A Primer on Leadership Duties," a new document, was presented as a brief synopsis of the duties of SCPHA leaders taken directly from the Association's Bylaws.
- Names of the newly appointed chairs of the standing committees and the convention coordinators were presented to and confirmed by the Governing Council.
- A handout on the dates of future meetings was distributed.
- The possibility of providing telephone conferencing with out-of-town Governing Council members is being explored for future meetings. Protocols for voting, discussion on issues, and reporting, as well as ground rules for attendance, will need consideration. This matter will be revisited at the September meeting.
- A tentative agenda, RSVP registration form and hotel information were distributed for the upcoming SCPHA Leadership Development Retreat on August 21-22, 2008 at Saluda Shoals Park in Columbia. Katy will send

- out the documents via E-mail to all leaders who are expected to attend. August 8th is the registration deadline.
- Katy plans to appoint a Kellogg Grant Oversight Committee to serve in an ad hoc advisory capacity during the grant period.
 - APHA is hosting a 2-part Financial Webinar on August 12th and 26th for Kellogg Grantee Affiliates and participation is required. Katy, Past President Otis Outing, Treasurer Yolanda Kennedy, Secretary Leah Dorman and Southern Health Association Representative Richard Funderburk will be participating. President-Elect Dennis Thompson and Member-at-Large Lillie Hall are on stand-by for the 26th, if needed.
 - Under the Kellogg Grant (Affiliate Capacity Building Initiative-ACBI), APHA has requested that we complete two online surveys/reports by August 8, 2008: (1) Grantee Self-Evaluation Form, to give an update on the progress we have made so far with our grant goals and objectives; and (2) The second administration of the 2-part Affiliate Capacity Status Form and Survey. Katy will complete the Grantee Self-Evaluation Form's 13-item questionnaire for the Association and she will get input from Governing Council members before completing the Affiliate survey. SCPHA completed the baseline Affiliate Capacity survey last summer, and will complete the follow-up surveys each July until the grant ends.
 - Katy gave forms to Michael Stalnaker for SCPHA's donation to the Committee on Affiliates Reception at the APHA Annual Meeting in October. The Association budgeted a \$250 donation for this event and Michael will prepare a check to send along with the form to APHA.
 - Katy presented a written request from the DHEC All Health Team (Joann Minder) for SCPHA to accept their program as an Outside Account. Governing Council approved accepting this group as an Outside Account upon receipt of their formal application showing that they meet all funding requirements.

A motion was made by Dennis Thompson to accept the outside account request from the DHEC All Health Team with the condition of budget confirmation, budget source, clarification of who will be managing the budget, and completion of the request form. Otis Outing seconded the motion, which was passed unanimously.

President Elect's Report: Dennis Thompson did not present a formal report but did say he is looking forward to this next year. He has been talking to Katy and will be working with her this year as he prepares for his term as President next year.

Vice President's Report: As reported by Richard Funderburk for Blake Faulkenberry, Susan Clark has agreed to Co-chair the Public Health Month Committee.

Members-at-Large: Keisha Adams reported the Members-at-Large are still working on their committee responsibilities for the upcoming year. Each member will serve on two committees. Also, as they receive issues and concerns from the membership or note any concerns that need to be addressed, they will rotate among themselves who will present at Governing Council each month.

ASSOCIATION REPORTS:

American Public Health Association Representative: As reported by Katy Wynne for Priscilla White:

APHA Applauds Congressional Override of Medicare Veto

Washington, D.C., July 16, 2008 The American Public Health Association (APHA) applauds the House and Senate for overriding the president's veto of a Medicare bill that would improve access to preventive services and strengthen low-income protections against rising Medicare costs. The bill would also cancel a scheduled 10.6 percent pay cut to doctors who treat patients in the Medicare program.

American Journal of Public Health Highlights:

- **Motorcycle helmet laws save lives: Case study in Pennsylvania**
- **Anti-smoking advertising and raising cigarette prices reduces smoking prevalence**
- **Purchasing behavior influenced by calorie information: It worked for Jared!**
- **Foreign-born women more likely to be victims of intimate partner homicide in the United States**

Complimentary online access to the journal is available to credentialed members of the media. Address inquiries to Patricia Warin at APHA, (202) 777-2511, or via e-mail, patricia.warin@apha.org.

**American Public Health Association 136th Annual Meeting
San Diego, CA**

October 25-29, 2008

The APHA Annual Meeting theme "Public Health Without Borders" explores transnational public health, and will provide a forum to address a diversity of topics including immigrant and refugee health; water and land rights; coordinating disease surveillance and epidemiologic response activities across borders; air and water pollution management across borders; and the international transmission of socio-cultural behaviors with adverse health implications. This Annual Meeting provides an opportunity for a better understanding of the aspects of growing multiculturalism that promote healthy living and even to highlight and foster science based and traditional practices that may serve to protect minority populations as they enter new environments. For additional information regarding the above information contact Priscilla at whitepw@dhec.sc.gov

Katy noted her program area will be paying for her air travel to the APHA conference and the registration fee is covered through the Kellogg grant.

Southern Health Association Representative: Richard Funderburk gave a brief overview of SHA. SHA is a regional organization representing approximately 6,000 persons throughout the southeastern states who are interested in public health. Their purpose is to foster and stimulate a greater degree of scientific effort in the protection and improvement of public health, and to bring about a better understanding, integration and promotion of public health services. Their mission is to serve as the regional advocate for public health and for the development and growth of its leadership. SHA affiliate states are Alabama, Arkansas, Georgia, Florida, Kentucky, North Carolina, South Carolina, and Tennessee.

Currently, Jan Cooke is President-elect and Dennis Thompson is Vice President of SHA.

The next SHA annual meeting will be in conjunction with the Florida Public Health Association's annual meeting in August, 2009 in West Palm Beach, Florida.

SECTION REPORTS

Alcohol, Tobacco & Other Drugs: Leslie Hipp reported she will be working on recruitment and goals for her section.

Disease Control: No Report.

Environmental Health: No report.

Health Administration: Richard Funderburk reported committee assignments were made in June.

Health Education: No report.

Health & Human Services:

Management Support: Leah Dorman reported the 2008-2009 officers for the Management Support Section are as follows: Chair ó Leah Dorman; Chair-elect ó Lynnore Liggins; Vice-chair ó Theresa Rienze; Secretary ó Tammy Thomasson; Members at Large ó Kim Williams and Yvette Wilder. Mrs. Dorman is looking forward to another exciting year with fellow section members, as we work together on various projects, promoting the mission of SCPHA. The next meeting for Management Support is scheduled for Friday, August 1, 2008 at 2:00 PM in N-200 of the Mills/Jarrett Building. Agenda items will include: Membership; Budget; Committee Assignments; Community Service Projects; and, Fund Raisers

Nutrition: Mitzi Grappone reported the Nutrition Section elected officers for 2008-2009 are as follows: Chair: Mitzi Grappone; Chair Elect: Wanda Tutt; Vice Chair: Sadhana Tolani; Secretary: Margaret Feld; Member at Large: Betty Washington; and, Member at Large: Susan Frost.

Public Health Nursing: No report.

Social Work: No report.

STANDING COMMITTEE REPORTS

Awards: No report.

Constitution and Bylaws: No report.

Continuing Education: No report.

Finance: See Treasurer's report.

Fiscal Review: No report.

Futures: No report.

Legislative: No report.

Membership: No report.

Nominations: No report.

Past Presidents' Advisory: No report.

Program: No report.

Public Health Month: See Vice President's report.

Public Information: No report.

Resolutions: As reported by Leah Dorman for Lavelle Thornton:

Approved resolutions (supporting cigarette tax increase and active communities and complete streets) need to be placed on the SCPHA website. Members are asked to be thinking about important public health issues for the upcoming year for which SCPHA can advocate.

Dr. Murray Vincent, Professor Emeritus, passed in late May. He was a lifetime member and will be recognized next year at the Annual Meeting.

Scholarships: No report. Katy will provide Dennis with past files.

CONVENTION COMMITTEE REPORTS

Convention Coordinators: Jan Cooke reported they are awaiting results of the annual meeting survey. Once that information is available, a joint meeting with this past year's committee chairs and this year's committee chairs will be held.

Contributed Papers: No report.

Early Bird/President's Reception: No report.

Entertainment: No report.

Exhibits: No report.

Marshals and Pages: No report.

Properties: No report.

Registration: No report.

SPECIAL COMMITTEE REPORTS

Winter Conference: No report.

Silent Auction: No report.

Invitations: No report.

Old Business: Richard Funderburk reported the Golf Committee has been busy securing sponsors and players. All Governing Council members are asked to place posters in their agencies advertising the tournament. There will be activities available for non-golfers as well. The committee is in need of volunteers for the day of the tournament ó September 23, 2008. Please let Leah Dorman know if you are available to assist with the tournament. Lunch will be provided for all volunteers at no charge. As a reminder, there is a dress code. No denim or t-shirts are allowed for golfers as well as non-golfers. There will be a hole-in-one prize of \$10,000 on #17 for non-professionals only. The committee is scheduled to meet today and will be updated on players, sponsors, and review a question related to playing from senior tees. It is requested the golf tournament information be posted on the SCPHA web site. Also, a line item needs to be added to the budget to reflect income and expenses related to the tournament.

New Business: None.

NEXT MEETING DATE: Thursday and Friday, August 21, & 22, 2008 at Saluda Shoals Park in Columbia, SC.

With no further business, the meeting was adjourned at 12:15 PM.

Respectfully submitted,

Leah B. Dorman, Secretary