



SOUTH CAROLINA PUBLIC HEALTH ASSOCIATION GOVERNING COUNCIL MEETING

President Katy Wynne opened the **September 26, 2008** meeting of the Governing Council (GC) of the South Carolina Public Health Association. The meeting was held at 10:00 a.m., 1st floor conference room, Heritage Building, Columbia, SC. An asterisk (*) indicates those present [*or represented by proxy*]. Members who have voice and vote are elected officers, section chairs, and Association representatives.

SCPHA Elected Officers (10)

Katy Wynne*	President
Dennis Thompson* (via conference call)	President-Elect
Otis Outing*	Immediate Past President
Blake Faulkenberry*	Vice President
Leah Dorman*	Secretary
Yolanda Kennedy*	Treasurer
Lillie Hall* (via conference call)	Member-at-Large (<i>Year 2 of 2</i>)
Mike Turner*	Member-at-Large (<i>Year 2 of 2</i>)
Keisha Adams*	Member-at-Large (<i>Year 1 of 2</i>)
Deborah Early*	Member-at-Large (<i>Year 1 of 2</i>)

Section Chairpersons (10)

Leslie Hipp* (Deborah Early ó proxy)	Alcohol, Tobacco & Other Drugs
	Disease Control
Jim Woods	Environmental Health
Mike Turner*	Health Administration
Meredith St. Louis* (via conference call)	Health Education
Jennifer Lynch	Health & Human Services
Leah Dorman*	Management Support
Mitzi Grappone* (via conference call)	Nutrition
Michelle Myer*	Public Health Nursing
Jim Allen* (Robert Carlton ó proxy)	Social Work

Association Representatives (2)

Priscilla White ó APHA*
Richard Funderburk ó SHA & Parliamentarian*

Queen Communications, LLC (Assoc. Management)

Michael Stalnaker*

Standing and Convention Committee Chairs/Co-Chairs Present:

Jane Cooke, Co-Chair, Convention Coordinators; Mary Fechtel, Co-Chair, Program Committee; Beth Mullins, Public Information; Lavell Thornton, Resolutions; Tammy Thomasson, Properties; Donna Culbreath, Co-Chair, Winter Conference

Other Attendees/Visitors/Guests:

Leanne Bailey, Chair-elect, Nursing Section

President Katy Wynne called the September meeting to order and recognized Richard Funderburk, Association Parliamentarian, to establish a quorum.

Minutes: A motion to accept the July minutes as written was made by Otis Outing and seconded by Michael Turner. Motion passed.

GOVERNING COUNCIL OFFICER REPORTS

Treasurer's Report: Yolanda Kennedy reported the following:

Income and Expense Report

For the report period January 2008 through September 25, 2008 ó Income of \$105,326.93 and Expenses of \$99,550.94 for an ending balance of \$5,775.99.

Fundraiser ó Judy Jarrett Prints ó
- Income = \$3,905.00
- Expense = \$5,003.75
Net Income = (\$1,098.75)

Balance Sheet

Total Assets - \$107,746.52
Current Liabilities - \$68,351.73
Equity - \$39,394.79

Annual Meeting

Report of Income and Expenses through September 25, 2008:
Income - \$56,673.00
Expenses - \$44,440.60
Net Income - \$12,232.40

2009 Budget

The 2009 Budget Requests forms are available for all Officers, Committee Chairs and Section chairs. A preliminary budget will be presented at the October Governing Council Meeting.

Corrections will be made on the Income & Expense by Grant Class and Income & Expense ó Budget vs. Actual reports that are reflecting a negative net income, as well as on the adding a line item to reflect \$230.00 for insurance related to the golf tournament. Currently, that money is listed under the 540.1 ó Cash Awards.

All budget requests are due to Yolanda by October 13th.

Yolanda also presented an External Account request from SC DHEC, Region 3 for their employee staff training day. There will be about \$3000 coming in and 3 or 4 checks total written out. Priscilla White made a motion to accept this external account, which was seconded by Otis Outing. The motion was passed unanimously, with Richard Funderburk and Mike Turner abstaining.

Association Management Company Update/Executive Director's Report: Michael Stalnaker reported the following:

Membership:

- SCPHA's current membership count is 417.
- 62 renewal invoices to be sent out to individuals coming due within the next 90 days
- 22 renewals were confirmed with membership cards since July 25, 2008.
- 2 new members since July 25, 2008
- A list of individuals whose membership has expired for more than 120 days has been provided to membership committee chair for follow up contact. There were 78 names on this list.
- A listing of sectional membership with totals for each section will be generated and sent to the membership committee chair.
- A current membership listing will be sent as an MS Excel file to each section chair.

Financial:

- Recorded deposits and responded to check requests from external accounts and internal customers
- Generated monthly financial reports
- Worked with External Account representatives, several of them new, and SCPHA leadership regarding deposits, check requests, etc
- Worked with Treasurer and Grants Coordinator to provide status report on grant disbursements to date and our office will continue to work with them to perfect tracking/accounting/reporting processes.

General Support:

- Attended and assisted with Golf Tournament in September
- Executive Director Marie Queen and Key Contact Michael Stalnaker participated in SCPHA's leadership retreat on August 21-22, and Michael dined with consultant and SCPHA President.

- Newsletter was published/distributed.
- SCPHA #10 envelopes have been re-ordered to replenish supplies.
- E-mails were sent and website updates were made promoting golf tournament.
- Website was updated to reflect current section leadership and contact links.
- QC staff entered and updated membership changes, renewals, etc. Generated and mailed invoices for dues, renewal acknowledgement letters and new member packets. E-mailed updated listing of volunteer contact information as requested.
- Responded to questions and requests from general membership by e-mail and phone.

President's Report: President Katy Wynne reported on the following items of business:

- **Conferencing Capacity of Future Meetings:** Today's meeting begins the use of conferencing capacity in the McNeely Conference Room. Thank you to Mary Fechtel for making these arrangements. Only six ports were reserved for today, but Katy will coordinate future conference calls with Secretary Leah Dorman and more call lines will be made available. Due to travel restrictions imposed statewide, all future Governing Council meetings will have conferencing capacity available for officers who are out of town. The lines are not for officers who work in the greater Columbia area (Richland, Lexington counties primarily).
- **Committee Confirmations/Convention Committees:** Katy read the updated list of convention/program committee chairs and co-chairs.
- **2009 Annual Convention:** The 2009 convention theme will be, "Capturing the Spirit of Public Health" and the convention coordinators and program co-chairs are well underway with the planning. Katy gave the reminder that all Sections must designate a representative on the Program Committee to assist in identifying speakers and session content that meets CEU requirements for their specific discipline.
- **Leadership Retreat Report:** Eric Ostermann sent his report from the August SCPHA Leadership Retreat, which included a summary of the retreat, his assessment of the Association's governance and leadership structure, and a listing of the group's suggestions from the discussion boards. Katy will send the report and evaluation results out to the Governing Council and the other retreat participants.
- **Kellogg Grant Update:** Katy announced that the Year 1 annual narrative report is due to APHA October 30 2008. A draft of this report will be sent to Governing Council members for their review by October 20. Katy will meet with Yolanda Kennedy and Michael Stalnaker to prepare the financial and budget reports for the annual report. Year 2 of the grant begins October 1st.
- **Flu Vaccine Stakeholders Meeting:** Katy represented SCPHA at the August 29, 2008 DHEC Flu Vaccine Stakeholders Meeting. Dr. Linda Bell, Director of DHEC Clinical Services, Susan Smith, Director of the Immunization Division, and Shauna Hicks, Director of the Office of Minority Health and representing Dr. Lisa Waddell and DHEC Health Services, are leading a planning group to develop a prevention and awareness multi-media campaign for this flu season and to increase the use of the flu vaccine by all public and private healthcare providers and the general public. Stakeholders were asked to sign on as sponsors of this campaign and provide monetary support if possible. Since the Flu Vaccine Campaign fits within the Kellogg grant requirements for the APHA Get Ready Campaign, SCPHA will support this campaign with a \$1,000 contribution from the grant. SCPHA's logo will be used on all primary campaign materials and promotions.
- **APHA Items:**
 - **Annual Meeting:** Katy and Priscilla White are the two Governing Council members who will be attending the APHA Annual Meeting in San Diego, October 25 to 29, 2008. Katy will attend Affiliate and Grant-related meetings, as well as sessions related to her tobacco cessation work. Priscilla will attend Affiliate and APHA Governing Council meetings, as well as other scientific sessions. Past President, Linda Jacobs, will also attend the Annual Meeting and will represent Katy at one of the Grant meetings.
 - **CapWiz:** Katy provided information from APHA inviting Affiliates again to take advantage of CapWiz by joining in on a group rate opportunity. CapWiz is a for-profit online service to assist states in tracking legislative activity by Congress. Following brief discussion, SCPHA will not participate at this time due to the high cost of joining and renewing this service each year.
 - **Provider Conscience Regulation:** SCPHA received a late request from APHA to sign on with Dr. Georges Benjamin in opposing the "Provider Conscience Regulation" being proposed by the U.S. Department of Health and Human Services. The deadline was passed before Governing Council met today; therefore, Katy presented the information only. This regulation basically proposes to clarify existing federal laws that prohibit coercive or discriminatory actions against health care workers who uphold a code of ethics that reflects their religious, cultural or ethnic beliefs when practicing

medicine. APHA views this regulation as a threat to patients' rights and access to health care. Copies of the related documents will be sent via e-mail to the Governing Council members.

President Elect's Report: Dennis Thompson reported he has been working on his theme for next year, which will be an extension of this year's theme. He is also working on committee assignment for the next year.

Vice President's Report: Blake Faulkenberry reported he was glad to be back to Governing Council after being away the past couple of months. He will be adding membership to the SCPHA Public Health Month activity planning committee. The membership and meeting schedule will be fully established by October's Governing Council meeting. After a review of the status of PHM prints and cards, the committee will continue to promote these items. PHM committee members to date are: Blake Faulkenberry, Co-Chair; Susan Clark, Co-Chair; Mike Turner, MAL; Lillie Hall, MAL; and Beverly Patterson, Health Administration. Blake will be contacting section chairs for appointees from all sections.

Members-at-Large: Mike Turner reported the Members-at-Large have their committee assignments as follows: Scholarships & Program ó Keisha Adams; PHM & Fiscal Review ó Mike Turner; Futures & Exhibits ó Deborah Early; and, Scholarships ó Lillie Hall.

ASSOCIATION REPORTS:

American Public Health Association Representative: As reported by Priscilla White:
Health Care Reform, Sex Education, Disaster Preparedness among Public Health Issues at APHA Annual Meeting, Oct. 25-29

Renowned Public Health Leaders to Open and Close Meeting

Washington , D.C., Sept. 15, 2008 – Thousands of public health experts will gather in San Diego, Oct. 25-29, to tackle pressing health concerns facing the nation during the American Public Health Association's (APHA) 136th Annual Meeting & Exposition. Press registration is available at <http://www.apha.org/about/news/ampressinfo/>.

The 2008 APHA Annual Meeting & Exposition is themed "Public Health Without Borders." Along with thematic topics like refugee health, water and land rights, and pollution management across borders, Annual Meeting sessions will also address pressing issues of political importance, such as health care reform and reproductive rights.

The meeting kicks off Sunday, Oct. 26, with a presentation by Sir Michael Marmot, MBBS, MPH, PhD, FRCP, FFPHM, FMedSci, director of the International Institute for Society and Health. A panel of former surgeons general, Richard H. Carmona, MD, MPH, FACS; David Satcher, MD, PhD; and M. Joycelyn Elders, MD, will speak at the Closing Session on Wednesday, Oct. 29. In between, more than 900 scientific sessions will provide the most up-to-date public health research reflecting the broad impact of the field on our lives.

The APHA Annual Meeting & Exposition is the oldest and largest gathering of public health professionals in the world. All [APHA Annual Meeting](#) scientific sessions are listed online and are fully searchable. To view the program schedule for each session and to see the abstracts for each presentation, please visit <http://www.apha.org/meetings/sessions/>. Final programs with session locations along with daily news media updates will be available on site at the APHA Press Office.

APHA Praises House and Senate for Passing Critical Mental Health Legislation

Washington, D.C., September 24, 2008 ó The American Public Health Association (APHA) praises congressional passage of legislation that will require health insurers to provide the same level of coverage for mental illness and substance abuse as they do for physical illness.

“This long-overdue legislation will not only benefit the millions suffering from mental illness and addiction by making it easier for them to access care, but will also make great strides in reducing the stigma and discrimination they experience,” said Georges C. Benjamin, MD, FACP, FACEP (E), executive director of APHA. “We urge members of the House and Senate to work quickly to send a bill to the president before they adjourn for the year.”

According to the National Institute of Mental Health, about one in four adults in the United States suffers from a mental health disorder in a given year. Those attempting to seek care are often unable to do so due to the higher co-payments and stricter limits on mental health benefits put in place by most insurers. The new legislation eliminates these obstacles and will make it easier for millions of people to seek the care they need.

The legislation came in the form of two separate bills, with the House passing a stand-alone mental health parity bill and the Senate passing it as part of the tax extenders bill. APHA urges the two chambers to work together to reach agreement on the final outstanding issue of how to offset the new costs.

For additional information regarding APHA activities Please contact Priscilla White, ARGA, APHA at: 803/898-0679 or whitepw@dhec.sc.gov

Southern Health Association Representative: No report.

SECTION REPORTS

Alcohol, Tobacco & Other Drugs: As reported for Leslie Hipp:

E-mail was sent to all lapsed members; Email with letter of introduction from the chair to all current members; ATOD first meeting was scheduled for Sept. 18. However, due to travel and budget restrictions, it was decided to meet via conference call on alternate months. Leslie is proposing to travel quarterly to the four regions represented in their system with call availability from each site; ATOD has tentatively established the first Friday at 10 as regular meeting times; Leslie plans to invite Priscilla/Lavelle at their convenience to the November meeting to provide an overview.

Disease Control: No Report.

Environmental Health: No report.

Health Administration: Mike Turner reported the Health Administration section met on 9/26/08 and discussed the annual meeting, and golf tournament turnout. They are deciding on a speaker for the annual meeting. Activities decided on were to support children removed from Meth homes to supply needed items that will be sent out at a later time. Their next meeting will be November 21, 2008.

Health Education: Meredith St. Louis reported the Health Education section has a conference call scheduled for September 10th; however, the call to be canceled due to the possibility of a hurricane. The next scheduled (in person) section meeting will be held October 8th at 1800 St. Julian Place, Columbia, SC.

Health & Human Services: No report.

Management Support: Leah Dorman reported the Management Support Section met on August 1, 2008 with 8 members present. Items discussed included the section's budget, committee assignments, community service projects, and fund raisers for 2008-2009. Representation has been established on all appropriate committees except for Public Health Month. Names will be sent to the appropriate committee chair.

The current community service project has been the collection of school supplies. An e-mail was sent to the SCPHA membership with great response from other sections. The schools to receive the donations will be decided at our next meeting, which is scheduled for this afternoon at 2:00 in N-200 of the Mills/Jarrett Building.

Section representation was also at the Golf Tournament this past week, and the section donated packs of Lance crackers that were placed in each bag given to the golfers and volunteers.

Leah brought forth a request for Governing Council to grant the Management Support Section permission to host their annual gasoline fund raiser and bake sale. All proceeds go to support the section's community service projects planned throughout the year. The gasoline raffle tickets will be sold for \$1 each for a chance to win a \$100 gas card at a gas station of choice. The section member who sells the most tickets will receive half of their SCPHA membership dues paid by the section. The bake sale will be held on Friday, November 14, 2008 in the lobby of the Mills/Jarrett Building from 8:00 a.m. until approximately 11:30 a.m., with the gasoline raffle drawing being held immediately afterwards.

The motion to allow the Management Support Section to proceed with their gasoline raffle ticket and bake sale fund raisers was made by Richard Funderburk and seconded by Priscilla White.

Leah thanked the Governing Council for their support and announced raffle tickets were available for sale today if interested.

Nutrition: Mitzi Grappone reported the Nutrition Section has contacted members on the lapsed membership list; has been working on getting someone from the section to serve on the program committee; will be helping to staff the SCPHA display at the Nutrition Conference on October 3rd and at the WIC Conference in December; and they are looking at conference calling for section meetings.

Public Health Nursing: Michelle Myer report the Nursing Section has set four meetings for this year: October 8, January 14, March 11 and the section meeting during the annual conference in May. Due to travel concerns, the October meeting will be via conference call. Details will go out to membership next week.

They are excited about the new roster of officers and hope to have others in the section able to serve on the many committees needed for smooth SCPHA functioning.

As had occurred in previous years, they will be requesting funds to help co-sponsor the Virginia C. Phillips Community and Public Health Day on October 14.

The section is also interested in teaming with partners to encourage or "incentivize" healthcare staff to receive flu shots. They have been approached by administration in DHEC Regions 6 & 7 regarding sponsoring a drawing in December for mall gift cards to be given to staff in those regions who have provided their employees health nurses with documentation of having received a flu shot. The shots do not have to have been provided by DHEC. The drawing would be open to all DHEC staff in these regions. The administration members proposing these incentives are requesting that the monies

be channeled through SCPHA, and this request is being made today at the September Governing Council meeting. We hope that, incentives or not, SCPHA members will take advantage of the many, many opportunities to receive protection from seasonal influenza this year.

After a brief discussion, it decide the Nursing section would be using designated section funds to pay for the co-sponsorship for Virginia C. Phillips Community and Public Health Day, and the money for the flue vaccine incentive for Regions 6 and 7 will be handled by the section, with the money coming in their budget as a donation and being distributed as community service in promotion of receiving flu shots. Mary Fechtel suggested these Regions also challenge other Regions and Central Office to do the same to increase flu vaccine administration rates.

Social Work: Robert Carlton reported the section is currently working on planning a winter conference for social work continuing education.

STANDING COMMITTEE REPORTS

Awards: Gloria McCurry submitted the following report:

A deadline of March 20, 2009 has been established for receipt of nominations. The nomination form and eligibility requirements were forward to Michael Stalnaker to post on the SCPHA web site and to send out to all SCPHA members. This information will also be published in the next issue of the Bulletin.

Constitution and Bylaws: No report.

Continuing Education: No report.

Finance: No report.

Fiscal Review: No report.

Futures: No report.

Legislative: No report.

Membership: No report.

Nominations: No report.

Past Presidents' Advisory: No report.

Program: The Program Committee Co-chairs met Thursday, September 25, 2008, to organize and assign duties. They have also recently met with the Convention Co-Chairs and the President, and have additional working meetings planned with President Wynne.

President Wynne has identified several keynote speakers, and contacts are being made with these speakers. The program committee will also be contacting all committee chairs to request a list of committee members. Initial committee lists are due to the Program Committee by October 15, 2008. There will be additional opportunities to update the lists at a later date, but initial work is beginning on the program document, so time and cooperation from everyone if of the essence.

The first Program Committee meeting will be held October 16, 2008 at 1:30 pm in the 1800 St. Julian Place, DHEC, 3rd floor conference room. Notices are being e-mailed to all section chairs requesting names of their appointees/representatives to all committees, and to have a representative present at the Program Committee meeting on October 16, 2008 to represent their discipline, as plans are made to begin selecting concurrent topics/speakers.

It is the goal of the committee to have all speakers and topics selected and committed before the Christmas Holidays, so that the committee can enjoy the holidays. Please help make this a reality and a great year for President Wynne.

Mark your calendars ó the Annual Meeting will be May 19-22, 2009.

Public Health Month: See Vice President's report.

Public Information: Beth Mullins reported the deadline for submission of items for the Bulletin will be October 11th. Also, the SCPHA display is available for exhibit at various conferences. Guidelines are being established regarding the use of the display.

Resolutions: Lavell Thornton asked everyone to continue to think of important health issues in which SCPHA can advocate.

Scholarships: No report.

CONVENTION COMMITTEE REPORTS

Convention Coordinators: Jan Cooke reported they will be meeting with Registration and Exhibit Chair's to set the registration fee for the Annual Meeting, and how to enhance the exhibits this next year. The committee will also be working on their budget request for 2009.

Contributed Papers: No report.

Early Bird/President's Reception: No report.

Entertainment: No report.

Exhibits: No report.

Marshals and Pages: No report.

Properties: No report.

Registration: No report.

SPECIAL COMMITTEE REPORTS

Winter Conference: Keisha Adams, Donna Culbreath, and Debbie Lee will all serve as Co-Chairs for the Winter Conference.

Silent Auction: No report.

Invitations: No report.

Old Business: Richard Funderburk reported Golf Tournament was held on Tuesday, September 23, 2008 at Hidden Valley Golf Course. It was a huge success! There were 63 golfers and 15 volunteers in attendance. Donations for door prizes, gifts for the golfers, gifts for the winners, and sponsorships were fantastic. After expenses, the golf tournament raised \$2,820. Richard thanked everyone on the committee for their hard work and dedication over that last few months in the planning and implementation of this tournament. While the evaluations have not been formally tallied, the initial report is very positive, which comments to host this event every year. The committee will take a break for the next couple of months and get back together in January. A thank you letter will be sent to all sponsors, donors, players, and volunteers from President Wynne.

It was also noted that a few sponsors will be receiving free advertising in the Bulletin and the Annual Meeting program as part of their contribution to SCPHA. This information will be gathered by Leah Dorman and sent to the appropriate individuals.

New Business: Several participants wore SHA shirts in support of Suzie Hamm, SHA President, who also came to play in the tournament, and SHA. Comments were made about how nice the shirts looked. Research will be done on the cost of having a similar golf shirt made for SCPHA.

Priscilla White announced she has copies of the APHA journal and well as e-mail information from Nations Health. If anyone is interested, please contact Priscilla.

Lavell Thornton announced the Health Education Conference will be October 23, 2008 at Brookland Baptist Conference Center. The theme is "TechnoHealth".

NEXT MEETING DATE: Friday, October 24, 2008 at 10:00 A.M. in the 1st floor conference room, Heritage Building, Columbia, SC.

With no further business, the meeting was adjourned at 12:20 PM.

Respectfully submitted,

Leah B. Dorman, Secretary