



## SOUTH CAROLINA PUBLIC HEALTH ASSOCIATION GOVERNING COUNCIL MEETING

Vice President Blake Faulkenberry opened the **October 24, 2008** meeting of the Governing Council (GC) of the South Carolina Public Health Association. The meeting was held at 10:00 a.m., 1<sup>st</sup> floor conference room, Heritage Building, Columbia, SC. An asterisk (\*) indicates those present [*or represented by proxy*]. Members who have voice and vote are elected officers, section chairs, and Association representatives.

### **SCPHA Elected Officers (10)**

Katy Wynne* (Proxy ó Blake Faulkenberry)	President
Dennis Thompson (via conference call)	President-Elect
Otis Outing*	Immediate Past President
Blake Faulkenberry*	Vice President
Leah Dorman*	Secretary
Yolanda Kennedy*	Treasurer
Lillie Hall* (via conference call)	Member-at-Large ( <i>Year 2 of 2</i> )
Mike Turner* (Proxy ó Richard Funderburk)	Member-at-Large ( <i>Year 2 of 2</i> )
Keisha Adams*	Member-at-Large ( <i>Year 1 of 2</i> )
Deborah Early	Member-at-Large ( <i>Year 1 of 2</i> )

### **Section Chairpersons (10)**

Leslie Hipp* (Proxy ó Leah Dorman)	Alcohol, Tobacco & Other Drugs
	Disease Control
Jim Woods	Environmental Health
Mike Turner* (Proxy ó Richard Funderburk)	Health Administration
Meredith St. Louis*	Health Education
Jennifer Lynch	Health & Human Services
Leah Dorman*	Management Support
Mitzi Grappone* (via conference call)	Nutrition
Michelle Myer*	Public Health Nursing
Jim Allen	Social Work

### **Association Representatives (2)**

Priscilla White\* ó APHA (proxy ó Beth Mullins)  
Richard Funderburk\* ó SHA & Parliamentarian

### **Queen Communications, LLC (Assoc. Management)**

Michael Stalnaker\*

### **Standing and Convention Committee Chairs/Co-Chairs Present:**

Betsy Crick, Co-Chair, Program Committee; Beth Mullins, Chair, Public Information; Jan Cooke, Co-Chair, Convention Coordinators; Jackie Moore, Chair, Marshals and Pages

### **Other Attendees/Visitors/Guests:**

Vice President Blake Faulkenberry called the October meeting to order and recognized Richard Funderburk, Association Parliamentarian, to establish a quorum.

**Minutes:** A motion to accept the September minutes as written was made by Richard Funderburk and seconded by Otis Outing. Motion passed.

### **GOVERNING COUNCIL OFFICER REPORTS**

**Treasurer's Report:** Yolanda Kennedy reported the following:

For the report period January 2008 through October 21, 2008 ó Income of \$111,015.95 and Expenses of \$105,447.41 for an ending balance of \$ 5,568.54.

**Fundraiser- Judy Jarrett Prints**

- Income = \$4,025.00  
- Expense = \$5,003.75  
Net income = (\$978.75)

**Golf Tournament**

- Income = \$5,611.00  
- Expense = \$2,816.67  
Net income = \$2,794.33

**Balance Sheet**

Total Assets - \$110,077.53  
Total Liabilities - \$70,890.19  
Equity - \$39,187.34

The following report was also presented from the Finance Committee:

The Finance Committee met via conference call on Tuesday, October 21<sup>st</sup> to develop the 2009 Annual Meeting budget and the Association budget. Both budgets were developed for presentation at the October Governing Council Meeting.

On October 23<sup>rd</sup>, Dennis Thompson (President Elect) informed the Finance Committee that the agency's support of the 2009 Annual Meeting would be very minimal because of the budget cuts that the agency is facing. The agency's top-level management stated that employees may only get the registration fee paid and time off to attend the meeting, however, it was also stated that the agency might only allow the time off with no expenses paid.

Based on this information, the Finance Committee feels that the budget developed should be revised to consider that the attendance at the annual meeting would be greatly reduced. The revised budget will be presented and voted at the November meeting. This was presented as a motion from the finance committee and was seconded by Otis Outing. Motion passed unanimously.

**Association Management Company Update/Executive Director's Report:** Michael Stalnaker reported the following:

**Membership:**

- ÉSCPHA's current membership count is 413.
- É41 renewal invoices to be sent out to individuals coming due within the next 90 days
- É15 renewals were confirmed with membership cards since September 25, 2008.
- É3 new members since September 25, 2008
- ÉA list of individuals whose membership has expired for more than 120 days has been provided to membership committee chair for follow up contact. There were 84 names on this list.
- ÉA listing of sectional membership with totals for each section will be generated and sent to the membership committee chair.
- ÉA current membership listing will be sent as an MS Excel file to each section chair.

**Financial:**

- ÉRecorded deposits and responded to check requests from external accounts and internal customers
- ÉGenerated monthly financial reports
- ÉWorked with External Account representatives, several of them new, and SCPHA leadership regarding deposits, check requests, etc
- ÉWorked with Treasurer and Grants Coordinator to provide status report on grant disbursements to date and our office will continue to work with them to perfect tracking/accounting/reporting processes.
- ÉMet with Finance Committee to discuss 2009 budgets.
- ÉWill meet with Fiscal Review Committee in early November.
- ÉForwarded draft of three template policies to be required by the IRS starting in 2009 to SCPHA's President, Constitution and Bylaws Chair, Treasurer and Association CPA for review. Policy templates were provided by the America Society of Association Executives (ASAE). More information to be provided to GC in November.

**General Support:**

Website was updated include links for IRS Form 990 for years 2007, 2006 and 2005, along with initial tax exempt organization application and final approval letter per new IRS guidelines for public disclosure for charities and non-profit organizations.

QC staff entered and updated membership changes, renewals, etc. Generated and mailed invoices for dues, renewal acknowledgement letters and new member packets. E-mailed updated listing of volunteer contact information as requested.

Responded to questions and requests from general membership by e-mail and phone

**President's Report:** Vice President Blake Faulkenberry reported the following for President Katy Wynne in her absence:

- **Kellogg Grant Update:** As a reminder, SCPHA's Year 1 Annual Narrative Report is due electronically to APHA on next Thursday, October 30, 2008. The annual report will include the final Year 1 Financial Report, Annual Grantee Progress Chart, Narrative Report and the Budget Modification form with our request to carry over to the Year 2 budget \$3,646.37 in unspent funds from the Year 1 budget.

**Governing Council members and standing committee chairs are being asked to respond to a one-page list of questions about our first year's activities under the Kellogg Grant. Although it will be a quick turnaround, each leader has been sent the questions (along with the draft of our Grantee Progress Chart for reference) and can enter comments under each evaluation question. The deadline for all comments is Tuesday, October 28, 2008 by 5:00 p.m.**

- **Flu Vaccine Stakeholders Meeting:** A check in the amount of \$1,000 was sent to Shauna Hicks at DHEC Health Services as SCPHA's contribution to the Flu Vaccine Campaign, as part of activities under the Kellogg Grant Goal 1 to participate in the Get Ready Campaign. The campaign will run through the 2008-2009 flu season. A link to the Get Ready campaign website was placed on the Flu Vaccine campaign's website at: <http://www.scdhec.gov/flu/resources.htm>
- **APHA Annual Convention:** Katy will present a follow-up report on the APHA Annual Convention at the November Governing Council Meeting. She will be attending Affiliate Day activities on Saturday, October 25 and other APHA sessions the remainder of the meeting. Linda Jacobs will attend a Grantee training session on Katy's behalf on Tuesday, October 28, 2008.
- **November and December Governing Council Meetings:** The November and December board meetings will be combined and will be held on November 21, 2008, which is the 3<sup>rd</sup> Friday due to Thanksgiving Holidays. However, if necessary, a December Governing Council meeting may be called.

**President Elect's Report:** No report.

**Vice President's Report:** Blake Faulkenberry reported the following:

The Public Health Month Committee representatives are Blake Faulkenberry, Co-Chair; Susan Clark, Co-Chair; Lillie Hall; Mike Turner; Phillipine Outing; Sue Ferguson; Ellen Bauknight; and, Beverly Patterson. The committee will be meeting in November

**Members-at-Large:** Lillie Hall presented the following matter to the Governing Council for discussion:

While gathering door prizes for the Health Education conference, an inquiry was made into having a Judy Jarrett print and/or box of cards donated from the Association. The donation would not only serve as a door prize for the conference, but also help to promote SCPHA. It was felt SCPHA could not donate either of these items because these were created as a fundraiser for the Association, and we have not broken even on our cost related to these items. On behalf of the Members-at-Large, Lillie Hall made a motion SCPHA consider future requests for donations of available items to groups, organizations, or those who subscribe current SCPHA members, to support the mission of the organization. Discussion included an update on the financial aspect of the PHM prints/cards, in which \$978.75 is needed to break even in the expenses/income. It was also recommended prints and cards be carried with individuals to various conferences and meetings in the future to encourage sales. The motion was seconded by Richard Funderburk and passed unanimously

## **ASSOCIATION REPORTS:**

**American Public Health Association Representative:** As reported by Priscilla White:  
øPUBLIC HEALTH WITHOUT BOARDERSö  
American Public Health Association 136th Annual Meeting  
San Diego, CA  
October 25-29, 2008

For additional information regarding the above information please contact:  
Priscilla White, SC Affiliate Representative to  
APHA Governing Council  
[whitepw@dhec.sc.gov](mailto:whitepw@dhec.sc.gov)

### **News from the December 2008 American Journal of Public Health**

*American Journal of Public Health* Highlights:

Steroid use may be connected to increased violence in U.S. young adult males

- Another reason to quit: Smoking may be linked to higher cognitive decline
- Ex-prisoners experience higher mortality rate than general population
- Ethnic disparities in access to care remain in post-Apartheid South Africa

#### **Steroid use may be connected to increased violence in U.S. young adult males**

Young male adults who used anabolic-androgenic steroids reported greater involvement in violent behaviors, such as shooting or stabbing someone, according to a new study.

In a nationally representative sample of 6,283 young adult U.S. males, researchers examined the relationship between anabolic-androgenic steroid use and involvement in different types of violent behavior. Anabolic-androgenic steroids are muscle-building synthetic compounds closely related to male sex hormones and legally available only by prescription. The study controlled for the effects of key demographic variables, previous violent behavior, and other drug use. Researchers concluded that the use of anabolic-androgenic steroids is related to heightened levels of violent behaviors.

The study's authors stated, "the current research suggests that the media attention and public concern surrounding anabolic-androgenic steroid use may be justified given its association with violence among males in the United States."

[From: "Anabolic-Androgenic Steroid Use and Involvement in Violent Behavior in a Nationally Representative Sample of Young Adult Males in the United States" Contact: Kevin M. Beaver, PhD, College of Criminology and Social Justice, Florida State University, [kbeaver@fsu.edu](mailto:kbeaver@fsu.edu)].

#### **Another reason to quit: Smoking may be linked to a higher cognitive decline**

When compared to non-smokers, researchers found that smokers scored lower in global cognitive function, speed, and flexibility at middle age.

The sample consisted of 1,964 men and women in the Netherlands aged 43 to 70 years. Researchers examined them for cognitive function twice, at the baseline and five years later. Researchers found at the baseline smokers scored lower than never smokers in global cognitive function, speed, and flexibility; at the five-year follow-up, decline among smokers was 1.9 times greater for memory function, 2.4 times greater for cognitive flexibility, and 1.7 times greater for global cognitive function than among never smokers.

"Our results indicate that giving up smoking at any age may prevent further smoking-induced cognitive decline," the study's authors declared. "The results stress the need for stop-smoking interventions in order to postpone cognitive decline among middle-aged persons."

[From: "Smoking and Cognitive Decline Among Middle-Aged Men and Women: The Doetinchem Cohort Study" Contact: W.M. Monique Verschuren, PhD, Centre for Prevention and Health Services Research, National Institute for Public Health and Environment, The Netherlands, [wmm.verschuren@rivm.nl](mailto:wmm.verschuren@rivm.nl)].

### **Ex-prisoners experience higher mortality rate than general population**

Underscoring their medical vulnerability and the need to improve correctional and community preventive health services, a new study found that ex-prisoners are at greater mortality risk than the general population.

Using North Carolina prison records with state death records from 1980 to 2005, researchers studied a total of 168,001 black and white male former prisoners aged 20 to 69 years. They discovered that deaths from homicide, accidents, substance abuse, HIV, liver disease, and liver cancer were greater than would have been expected of the general population. In addition, deaths from cardiovascular disease, lung cancer, respiratory diseases, and diabetes were at least 30 percent greater than expected for white ex-prisoners, but less than expected for black ex-prisoners.

Researchers stated, "The public health implications of these findings for the United States is troubling given the large size of the U.S. ex-prisoner population, the heavy burden of disease among prisoners, and the legal sanctions and social stigma that diminish access to resources after release from prison."

[From: "All-Cause and Cause-Specific Mortality Among Men Released From State Prison, 1980-2005" Contact, David L. Rosen, PhD, Department of Epidemiology, UNC School of Public Health, [drosen@med.unc.edu](mailto:drosen@med.unc.edu)].

### **Ethnic disparities in access to care remain in post-Apartheid South Africa**

Fourteen years after the end of apartheid, "blacks" and those of mixed race in South Africa are still underserved and disadvantaged compared with their white and Asian counterparts, especially regarding health care, researchers report.

Researchers examined ethnic disparities in obtaining medical care among the four major ethnic groups— blacks, whites, "coloreds" (those of mixed race), and Asians— in post-Apartheid South Africa. A total of 40.8 percent of blacks and 22.9 percent of coloreds reported going without medical care at some point in the past year, compared with 10.9 percent of whites and 6.9 percent of Asians.

"Although there have been advances in the equalizing of services, there has also been a deterioration of the public health system. With the proliferation of HIV/AIDS in South Africa, that system is overburdened and unable to care for those most in need," the study's authors claimed.

[From: "Ethnic Disparities in Access to Care in Post-Apartheid South Africa" Contact: Zeida R. Kon, MPH, Department of Health Management and Policy, University of North Texas Health Science Center, [zrojas@hsc.unt.edu](mailto:zrojas@hsc.unt.edu)].

**Southern Health Association Representative:** Richard Funderburk reported the mid-year meeting of the Southern Health Association will take place the first full week in January in Jacksonville, Florida. The annual meeting will be held in August, 2009 outside Miami, Florida.

## **SECTION REPORTS**

**Alcohol, Tobacco & Other Drugs:** As reported for Leslie Hipp:

No formal meeting held this month. Established officers: Elizabeth Peters assigned to Program Committee. Chair, Leslie Hipp attended first meeting, on October 16<sup>th</sup>, in her absence. Raphael Carr, Shoreline Behavioral Health, was contacted and agreed to chair the Alternative Celebration with assistance from Debbie Early. Debbie Early agreed to solicit funds from SCAPPA to support the Alternative Celebration.

ATOD Chair has made calls to solicit new members who show interest in being actively involved - will schedule regional visits, along with Debbie Early, to discuss SCPHA.

ATOD section will host one regional meeting in November and one in December to provide overview and orientation to members and other interested parties. All members will receive individual calls to discuss ATOD section goals.

Debbie Early and Leslie Hipp will request time at Behavioral Health Services Association (BHSA), which represents all 33 local county agencies, to discuss the ATOD section goals and membership.

**Disease Control:** No Report.

**Environmental Health:** No report.

**Health Administration:** Mike Turner reported he has been in touch with Sue O'Toole at DSS for putting together a drive for kids removed from meth homes. Contact numbers have been received from Lexington and Aiken and follow-up with these two will be done to get more information on where to go from here, such as how to get items to them once collected. Once all information is together, a formal e-mail will be sent to SCPHA members. The following are some of the items that these kids need:

Crayons, Coloring Books, Socks, footies, Diapers, Stuffed Animals, Gently used nice clothing, toiletries (to include hotel sample sizes), toothbrushes, books, age appropriate toys, breakfast bars, no sugar or low sugar snacks, hard plastic teethingers without water, sweats, and t-shirts. With this drive we can really help make a positive impact on these kids.

**Health Education:** Meredith St. Louis reported the section met on October 8, 2008. Representation for committees are as follows: Continuing Education ó vacant; Legislative ó Lavell Thornton; Membership ó Megan Weis; Annual Program ó Meredith St. Louis; Mid-Winter ó Lottie M.; Public Health Month ó Lillie Hall; and, Public Information ó Denise Petry. A section budget has been prepared and service projects for the holidays have been discussed (can food drive). A membership drive/effort was held at the Health education conference, resulting in one new member to SCPHA.

**Health & Human Services:** No report.

**Management Support:** Leah Dorman reported the Management Support Section met on September 26, 2008 with 9 members present. Items discussed included updates from the Governing Council meeting, section budget, committee assignments, community service projects, and the section's primary fund raiser for 2008-2009. We now have representation on all appropriate committees. Names have been sent to the appropriate committee chair.

We have been working on four community service projects this past month. The first was the collection of school supplies. With the contributions from our section members as well as members from other sections, we were able to send two boxes of supplies to an elementary school in Sumter and a larger box of supplies which included backpacks to a junior high school in Dillon. We thank everyone for their participation in making this project a huge success!

Our second project will be the delivery of Halloween treat bags and dental bags to the children of Sister Care. We are planning for 35 children.

The third project is our on-going collection of toiletry items. We will be assembling toiletry item packs at our next meeting.

In the last project, section member Theresa Rienzie represented our section at the AIDS Walk 2008 on October 11 at Earlewood Park in Columbia. This was a last minute project that was presented to our section, but we do hope to have more participation from members in the future.

We continue to have gasoline raffle tickets for sale for \$1 for a chance to win a \$100 gas card. The drawing will be held in conjunction with our annual Bake Sale, which will be on November 14, 2008. So, please purchase your tickets today for the gasoline raffle and come out to the Mills/Jarrett Building to purchase some goodies! We do accept cash and post-dated checks!

We have sent out a survey to our section members in an effort to obtain information on how we can attract members to our meetings, obstacles which impact member's ability to attend meetings, suggestions for alternative meetings (conference call and e-mail), and how members portray our section's involvement within SCPHA.

In my update last month, I failed to report the death of Jackie Moore's father. Also, Garrett Gardner's mother passed away last week. Condolences on behalf of the section were sent to both member and their family.

Our next meeting is scheduled for this afternoon at 2:00 in N-200 of the Mills/Jarrett Building.

**Nutrition:** Mitzi Grappone reported the SCPHA display board was on exhibit with the help of Leah Dorman at the OPHN annual meeting on October 3 in Columbia. No new memberships were received that day but the applications were available and we hope individuals will send those in. Betty Washington will represent the nutrition section on the program committee. The section is working on a speaker for the section meeting at the annual meeting in May.

**Public Health Nursing:** Michelle Myer reported the Nursing Section met via conference call on Wednesday, October 8. Our officers for this year were formally introduced to the membership: Michelle Myer, chair; Leanne Bailey: Chair-elect (Program Committee); Ellen Bouknight: Vice Chair (Public Health Month Committee); Tammy McKenna: Secretary; and, Sheral Bowman and Marie Knight: Members at Large. We scheduled three meetings for the first half of 2009, in January, March and our Annual Section Meeting at the Beach. Given the travel restrictions, we, like other sections, will continue meeting via conference call or GoToMeeting. If available, we hope to have a webinar update from the Office of Public Health Nursing available for our January 2009 meeting.

Our membership came up with several good ideas for speakers for our Annual Section meeting, as well as speakers to suggest to the Program Committee. Topics included Nursing Care of the Environment, Personal Achievement of Goals and Medical Tourism & speakers are being contacted by section members.

To help support membership recruitment, we staffed the SCPHA display at the VC Phillips Conference, where everyone who signed up or renewed membership was eligible for a drawing for a gift, which was awarded at the end of the conference. We will be proposing to announce via the GC that any nurse who joins or renews her membership at the Winter Conference, Public Health Month or Annual Meeting will be eligible for a drawing to have another year of membership paid by the Section (funds to be provided by Section Officers).

Finally, we are pleased to be collaborating with DHEC Regions 6 & 7 in their activities to promote flu shots. Administration in these Regions is contributing monies to our section to be used to purchase Mall Gift certificates for malls in the Myrtle Beach and Charleston areas. Any DHEC employee in these regions who receives a flu shot between October 1 and December 15, from DHEC or another provider, and who submits to his/her employee health nurse proof of that shot, will be eligible for the drawing to receive a \$50 mall gift certificate.

**Social Work:** No report.

## **STANDING COMMITTEE REPORTS**

**Awards:** No report.

**Constitution and Bylaws:** Otis Outing reported the committee is reviewing IRS forms and requirements to ensure formalized policies are in place to protect the Association. A formal report and recommendation (if needed) will be made at the November meeting.

**Continuing Education:** No report.

**Finance:** See Treasurer's report.

**Fiscal Review:** As reported for Mike Turner, the Fiscal Review Committee has been meeting through e-mail correspondence, trying to get things in order to perform our yearly fiscal review. We are having our first meeting November 5<sup>th</sup> at 2:00 PM at a place yet determined. During this meeting, we will decide on what needs to be done and those that we will contact for an independent review of the books and records. After this meeting, we will go to the next step in the process.

**Futures:** No report.

**Legislative:** No report.

**Membership:** No report.

**Nominations:** Lillie Hall reported the committee is working with Katy on getting information together for 2009 nominations.

**Past Presidents' Advisory:** No report.

**Program:** Betsy Crick reported the following:

- The Program Committee met on Thursday, October 16, and had great attendance. Many folks had ideas for concurrent sessions and keynote speakers. The next committee meeting will be held on November 6.
- We've decided to do a Call for Abstracts for concurrent sessions. Mary-Kathryn has developed a Call for Abstracts form, which will be distributed in the coming days. Please encourage people you know to complete the form. Completed forms are due to Mary-Kathryn by Wednesday, November 26, and all speakers will be notified no later than January 9.
- Contacts have been made with several potential keynote speakers. In an effort to keep costs low, we will be using speakers at free and low cost, some of which are from USC.
- Katy Wynne has met with Tanis Duffie and is working on the Pre-Convention Public Health Institute, with emphasis in Emergency Response and Preparedness.
- Betsy met with the Art Department regarding design of the Program, and the cover design will be ready for review on December 5.
- Mary-Kathryn has designed a save-the-date card for the Annual Conference, which will be distributed soon as well.

The 2009 Call for Abstracts was distributed for review. It was recommended the committee add a statement on the form that there will not be any reimbursements. Presentations will be at the presenter's expense.

**Public Health Month:** Blake Faulkenberry reported the committee will be meeting in November and a date and location will soon be announced. Katy has discussed possible themes and the committee is also waiting to hear the national theme for 2009.

**Public Information:** Beth Mullins reported the next publication of The Bulletin will be around the first of November so that Katy can include an APHA report. The new deadline for article submission is Friday, October 31, 2008. A meeting with Katy is also being planned for developing display usage guidelines.

**Resolutions:** No report.

**Scholarships:** Dennis Thompson reported no meetings have taken place due to scheduling conflicts.

## **CONVENTION COMMITTEE REPORTS**

**Convention Coordinators:** Jan Cooke reported the Convention Coordinators and Chairs met on October 16<sup>th</sup> to further discuss the draft budget request sent to the Treasurer on 10/13. Once more definite plans are made about speakers and their fees, an amendment may be necessary.

Katy shared more information with the group about the pre-conference training. The focus will be around emergency preparedness in a public health crisis. New target audience may include hospital administrators, first responders and similar health care professionals. DHEC's Deputy Commissioner for Health Regulation, Pam Dukes, is supporting this event and staff from the area is involved in the planning process.

Verna shared the exhibitor mailing list from last year with the group. Betsy offered to work on the solicitation letter. Jan will check with Health regulations to see if they have any suggested potential vendors not contacted in the past.

Jan had contact with Lynnore about the Registration Form, budget and needs for that committee. The Coordinators will be setting up a time to meet with chairs before the next Convention Committee Chairs meeting on 11/6. It is anticipated that few changes will be needed to the form or the process.

Entertainment Committee Chairs are requested to attend the next meeting to discuss decorating, activities and related issues involving this committee as well as others.

Due to travel restrictions, it is anticipated more conference-call meetings will be held this year. The proposed schedule of meetings is the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month at 10:00 AM. A specific committee(s) will be the focus each month so that all chairs will not be attending all meetings every month.

The Coordinators and Chairs are excited about the plans already in progress and look forward to a great annual conference!

In relation to the recent budget cuts and the potential for fewer attendees at the meeting, Springmaid will be contacted to discuss the contract and inquire about adjusting the block of rooms for the Annual Meeting.

Also, Turtle Tickets will be available for sale in January. It is encouraged for members to sell tickets prior to the meeting as the attendance number is expected to be low, impacting the number of tickets normally sold at the beach.

**Contributed Papers:** No report.

**Early Bird/President's Reception:** No report.

**Entertainment:** No report.

**Exhibits:** No report.

**Marshals and Pages:** No report.

**Properties:** No report.

**Registration:** No report.

### **SPECIAL COMMITTEE REPORTS**

**Winter Conference:** Keisha Adams reported concerns about the hosting a Winter Conference in light of recent state budget cuts. Suggestion for alternatives to the usual conference include a Webinar, regional meetings (upstate, coastal area, Pee Dee, etc.) and possibly moving the meeting to the Fall for a mid-year meeting.

**Silent Auction:** No report.

**Invitations:** No report.

**Old Business:** Richard Funderburk reported the golf evaluations have been tallied and e-mailed to the committee. A conference call will be planned to wrap-up the 2008 tournament and begin plans for 2009.

**New Business:** None.

**Announcements:** It was noted Larry White, SCPHA member from Conway, was burned in a gas grill explosion. While he was somewhat protected by his cap and sunglasses, he received 2<sup>nd</sup> degree burns to his face and arms. He spent time at the Augusta Burn Center, and is now recuperating in Greenville.

Also, Susan Clark has a broken arm and is facing surgery in the future.

**NEXT MEETING DATE:** November 21, 2008 at 10:00 A.M. in the 1<sup>st</sup> floor conference room, Heritage Building, Columbia, SC.

With no further business, the meeting was adjourned at 11:35 AM.

**Respectfully submitted,**

**Leah B. Dorman, Secretary**