



SOUTH CAROLINA PUBLIC HEALTH ASSOCIATION GOVERNING COUNCIL MEETING

President Katy Wynne opened the **January 23, 2009** meeting of the Governing Council (GC) of the South Carolina Public Health Association. The meeting was held at 10:00 a.m., 1st floor conference room, Heritage Building, Columbia, SC. An asterisk (*) indicates those present [*or represented by proxy*]. Members who have voice and vote are elected officers, section chairs, and Association representatives.

SCPHA Elected Officers (10)

Katy Wynne*	President
Dennis Thompson*	President-Elect
Otis Outing*	Immediate Past President
Blake Faulkenberry*	Vice President
Leah Dorman*	Secretary
Yolanda Kennedy*	Treasurer
Lillie Hall* (via conference call)	Member-at-Large (<i>Year 2 of 2</i>)
Mike Turner*	Member-at-Large (<i>Year 2 of 2</i>)
Keisha Adams	Member-at-Large (<i>Year 1 of 2</i>)
Deborah Early*	Member-at-Large (<i>Year 1 of 2</i>)

Section Chairpersons (10)

Leslie Hipp* (proxy - Debee Early)	Alcohol, Tobacco & Other Drugs
	Disease Control
Jim Woods*	Environmental Health
Mike Turner	Health Administration
Meredith St. Louis*	Health Education
Jennifer Lynch	Health & Human Services
Leah Dorman*	Management Support
Mitzi Grappone* (via conference call)	Nutrition
Michelle Myer* (proxy to Leah Dorman upon departure)	Public Health Nursing
Jim Allen	Social Work

Association Representatives (2)

Priscilla White* ó APHA
Richard Funderburk* ó SHA & Parliamentarian

Queen Communications, LLC (Assoc. Management)

Michael Stalnaker*

Standing and Convention Committee Chairs/Co-Chairs Present:

Mary-Kathryn Craft, Co-Chair, Program Committee; Betsy Crick, Co-Chair, Program Committee; Jan Cooke, Co-Chair, Convention Coordinators; Joann Palmer, Co-Chair, Convention Coordinators; Larry White (via conference call), Co-Chair, Convention Coordinators; Verna Faust, Chair, Exhibits

Other Attendees/Visitors/Guests:

Donna Culbreath; Garrett Gardner

President Katy Wynne called the January meeting to order and recognized Richard Funderburk, Association Parliamentarian, to establish a quorum.

Minutes: A motion to accept the November minutes as written was made by Richard Funderburk and seconded by Dennis Thompson. Motion passed.

GOVERNING COUNCIL OFFICER REPORTS

Treasurer's Report: Yolanda Kennedy reported the following:

For the report period January 2008 through December 2008 ó Income of \$150,439.21 (includes amount received for year 2 of the Kellogg Grant of \$33,228) and Expenses of \$112,998.69 for an ending balance of \$37,440.52.

For the reporting period January 2009 Income of \$-3410 (includes amount of \$3,500 returned to APHA for overpayment of grant amount for year 2) and Expenses of \$2,800.08 for an ending balance of \$-6,210.08.

Balance Sheet

Total Assets - \$131,044.50

Total Liabilities - \$66,195.26

Equity - \$64,849.24

The 2009 budget for the Association as approved at the November meeting; however, based on the outcome of the discussion from today's meeting regarding the annual meeting, the Finance Committee will meet to revise the 2009 budget if necessary.

Leah Dorman noted the Management Support budget for 2009 did not reflect the carry forward from 2008 as requested and approved in November. This will be corrected and will be reflected in the February reports.

Association Management Company Update/Executive Director's Report: Michael Stalnaker reported the following:

Membership:

- SCPHA's current membership count is 401.
- 149 renewal invoices to be sent out to individuals coming due within the next 90 days
- 21 renewals were confirmed with membership cards since November 20, 2008.
- 6 new members since November 20, 2008
- A list of individuals whose membership has expired for more than 120 days has been provided to the President and section chairs for follow up contact. There was 1 name on this list.
- A listing of sectional membership with totals for each section will be generated and sent to the membership committee chair.
- A current membership listing will be sent as an MS Excel file to each section chair.

Financial:

- Recorded deposits and responded to check requests from external accounts and internal customers
- Generated monthly financial reports
- Worked with External Account representatives and SCPHA leadership regarding deposits, check requests, etc
- Prepared and mailed receipt/thank you letters to charitable contributors (individuals)
- Prepared year-end reports and these are ready to send to the association's CPA for tax form preparation
- NBSC has set up sweep function between the checking and money market accounts. In addition, our office has the capability of remote deposit of checks received in our office. Checks and money orders paid to the association will converted to electronic format and will process without the need for an actual paper check being delivered to the bank.

General Support:

- QC staff entered and updated membership changes, renewals, etc. Generated and mailed invoices for dues, renewal acknowledgement letters and new member packets. E-mailed updated listing of volunteer contact information as requested.
- Winter newsletter was distributed to members and posted on the website mid-month.
- Scholarship applications have been sent to members and posted to the website.
- Nominations forms and solicitation to serve on the Nominations Committee have been sent to the members.
- Responded to questions and requests from general membership by e-mail and phone.

President's Report: Katy Wynne presented the following report:

- **Kellogg Grant:** Katy announced that she would like to appoint the Executive Officers of the Association as the Grant Oversight Committee (President, President-Elect, Vice President, Secretary, Treasurer), to include the Past President, SCPHA representatives to APHA and SHA, and two other representatives from the Association membership at-large, still to be selected. A meeting will be scheduled in February.
- **Annual Meeting:** On January 15, Katy met with Dr. Lisa Waddell, DHEC Deputy Commissioner of Health Services who usually takes requests about the SCPHA annual meeting to the DHEC Executive Management Team (EMT) for their consideration. Per Dr. Waddell's request, Katy prepared a checklist of requests for the EMT to

consider, primarily to approve administrative leave for DHEC employees who plan to attend the annual meeting in May, among other items. The SCPHA Annual Meeting has been added to the agenda for discussion at the next meeting of the DHEC EMT on February 26.

President Elect's Report: Dennis reported he has been working on making contact with individuals to serve on committees during his term as President

Vice President's Report: As reported by Blake Faulkenberry, the Public Health Month Committee had a meeting on January 14, 2009. We are continuing to firm up plans for the Public Health Month kick-off event. The event will be Friday, April 3, 2009 at the Saluda Shoals River Center. ML Tanner with Environmental Health will be presenting on Healthy Home Environments. We are working on lining up other exhibits and entertainment. The theme for this year's event will be "Building and Maintaining Healthy Homes: A Foundation for Good Health." This event will be full of "entertainment" for all attendees. The committee's next meeting is scheduled for February 11, 2009.

Members-at-Large: As reported by Lillie Hall, Members-at-Large are all working on assigned and additional committees and workgroups. Please remember to refer members to your MAL representatives if they have concerns, suggestions or other items that may help the Association and/or strategic directions.

ASSOCIATION REPORTS:

American Public Health Association Representative: As reported by Priscilla White:

APHA Releases Public Health Priorities for New Congress and Administration

Washington, D.C., January 14, 2009 ó As the 111th Congress begins its first term and the Obama administration prepares to assume power, the American Public Health Association (APHA) urges our elected leaders to recognize the importance of public health as the foundation for a strong national health system able to address the many health challenges facing our nation.

To this end, APHA calls on the president and Congress to:

- **Increase access to health care.** APHA urges the administration to work to ensure that each individual has access to quality and affordable health care. As an important first step, APHA calls on Congress and the administration to act quickly to reauthorize the State Children's Health Insurance Program. Once this is achieved, the Association calls on our leaders to promptly begin working on legislation that will provide comprehensive coverage for the millions of Americans who lack health insurance.
- **Ensure that health reform bill strengthens the nation's health system.** While expanding access to health care services is a top priority for APHA, providing health insurance to all Americans will not guarantee a healthier nation. To truly achieve this goal, we must invest in strengthening the nation's public health system by supporting community-based programs and interventions, expanding our primary care and public health work force and working to eliminate racial, ethnic, socioeconomic and geographical health inequities. In order to ensure a healthier America, APHA urges our leaders to invest in a long-term and comprehensive approach to prevention both in the clinical setting and at the community level.
- **Increase funding for vital public health agencies and programs.** APHA calls on our leaders to provide a dramatic increase in funding for the Centers for Disease Control and Prevention (CDC), the Health Resources and Services Administration (HRSA) and other public health service agencies. These increases need to be started immediately and sustained over time. Past budget cuts, coupled with new challenges and responsibilities, have caused these critically important agencies to do more with less and to struggle to provide basic public health services, like state-based chronic disease prevention programs, as well as to effectively respond to public health emergencies and natural or man-made disasters.
- **Address the public health implications of transportation policy.** Our communities would benefit from a transportation system that enables all residents to access affordable and secure housing, nutritious food, clean air and water, mass transportation, safe sidewalks, streets and playgrounds, health services and opportunities for social networking. The federal transportation law, the Safe, Accountable, Flexible, Efficient, Transportation Equity: A Legacy for Users (SAFETEA-LU), a nearly \$300 billion federal investment in our nation's

transportation infrastructure, is due to be reauthorized in 2009. Its reauthorization presents an opportunity to promote health as a critical consideration in transportation policies, to enforce and expand on existing provisions that promote health, equity and safety, and to reform the U.S. transportation system to meet today's demands. health emergencies and natural or man-made disasters.

- **Give FDA the authority to regulate tobacco products.** For decades, the tobacco companies have marketed their deadly products to our children, deceived consumers about the harm their products cause and failed to take any meaningful action to make their products less harmful or less addictive. Legislation introduced in the 110th Congress, which overwhelmingly passed the House of Representatives, would give the U.S. Food and Drug Administration the authority to effectively regulate the manufacturing, marketing, labeling, distribution and sale of tobacco products. APHA urges our leaders to ensure that passage of this critical public health legislation is a top priority.
- **Address the public health impacts of climate change.** Climate change is a public health issue. From changes in vector borne diseases to impacts on the drinking water supply to extreme weather events, we are already seeing the effects of climate change on the health of people across the globe. We urge the administration to work with Congress to ensure that strong provisions to address the public health consequences of climate change are included in any climate change legislation considered next year. We also request support for new funding for CDC and the National Institutes of Health to help state and local health agencies and the public prepare for and adapt to the health consequences of global climate change.

“Each of these recommendations is an essential component of a holistic strategy aimed at improving health in our nation,” said Georges C. Benjamin, MD, FACP, FACEP, executive director of APHA. “By making a national commitment to protecting and promoting health through an investment in a strong public health infrastructure, we have the potential to become the healthiest nation in one generation.”

APHA, supported by its thousands of members and professional allies, will work in the coming months to establish the importance of these priorities as our nation evaluates health reform options. This work will be channeled through the “Building the Foundation for a Healthy America” campaign, which serves as the theme for this year’s National Public Health Week observance, April 6-12, 2009. Learn more about the campaign at www.nphw.org.

Southern Health Association Representative: Richard Funderburk reported the mid-year meeting of the Southern Health Association took place on January 7-9, 2009 in Jacksonville, Florida. The meeting was attended by Richard, Dennis Thompson, Jan Cooke, and Leah Dorman. It was noted all states are facing similar budget issues and there are states worse than South Carolina. For example, Florida is facing a huge deficit but had not met to address the issues. Also, Georgia Public Health Association had to cancel their annual meeting due to budget issues. The SHA annual meeting will be held August 2-7 2009 in West Palm Beach, Florida. Jan will be the incoming President of SHA. If you would like more information about this meeting, please see Richard.

SECTION REPORTS

Alcohol, Tobacco & Other Drugs: As reported for Leslie Hipp:

The ATOD section met December 5, 2008. Jim Neal and Raphael Carr attended via conference call. The meeting focused on confirming officers for the section and the program committee. The following slate was approved:

Officers:

Alcohol, Tobacco and Other Drugs

Leslie Hipp, Chair

Chair-Elect vacant

Vice Chair - Raphael Carr

Secretary - Carol Lewis

Members-at-Large (2) - Jim Neal, Cheryl Long

Continuing Education-Elizabeth Peters

Program-Leslie Hipp/Elizabeth Peters

Legislative-Jim Neal

Registration-JoDee Doua

Public Health Month-Carol Lewis
Public Information (newsletter)-Debee Early

We also discussed submission of presentations for the Section meeting at the annual conference. It was narrowed down to Prescription Abuse and/or Recovery Advocacy. We will confirm at the next meeting.

Jim Neal suggested that we explore the possibility of submitting articles for APHA. He has agreed to be the point of contact. We will discuss further at the next meeting.

Next meeting scheduled: February 6, 9am LRADAC.

Disease Control: No Report.

Environmental Health: Jim Woods report the following slate of officers for 2008-2009:

Jim Woods ó Chair
Eric Rogers ó Chair-elect
Jasper Varn ó Vice-chair
Ron Walker ó Secretary
Vicki Blair ó Member-at-Large
Mike Chappell ó Member-at-Large

Health Administration: No report.

Health Education: Meredith St. Louis reported for the section's holiday service project we collected canned goods for Harvest Hope Food bank. We also gave an option for those to donate online through the Harvest Hope website. Our next section meeting will be held Feb. 11 at 1800 St. Julian Place.

Health & Human Services: No report.

Management Support: Leah Dorman reported the Management Support Section did not meet in December but did continue with its Christmas community service project. A family was adopted and section members purchased Christmas gifts and non-perishable food for them. Section funds were also used to supplement gift and food items, as well as used to purchase a \$50 grocery store gift card. All items were delivered by section members. The family was appreciative of all our section had done for them during the holidays. Toiletry items continue to be collected and will be assembled into individual bags ready for delivery to a facility to be determined by the section.

We continue to work on our Section Manual, which is an on-going task.

A current membership list was requested and received from the Association office. Contact has been initiated to individuals who were not on the section or master membership list in an effort to encourage membership renewal.

Section member update: Yvette Wider will be leaving the state. She is going to work for the NC Department of Health in Raleigh. Her last day with SC DHEC is next Friday.

Our next meeting is scheduled for this afternoon, January 23, 2009 at 2:00 in N-200 of the Mills/Jarrett Building. We will be discussing general section business, upcoming service projects, and upcoming section nominations.

Nutrition: Mitzi Grappone reported two officers of the section have recently retired. She is waiting to hear back from both regarding their standing as officers for the section since their retirement last week. One is the chair-elect and if she does not continue then we need to find someone else.

The section is on hold with a speaker for the annual meeting until more details emerge pertaining to who will attend.

Public Health Nursing: Michelle Myer reported the following:

The SCPHA Public Health Nursing Section met face-to-face and via GoToMeeting on Wednesday, January 14, with 12 members present. Significant information to report from that meeting includes the following:

1. 10 individuals in Regions 6 and 7 received \$50 mall gift certificates in a drawing for which they qualified by receiving a flu shot between October 1 and December 15. These certificates were made possible by the

generosity of executive management in Regions 6 & 7 and by PH Nursing Section members in those regions. Data are still pending to see if the incentive was associated with an increased number of employees receiving flu vaccines.

2. The final distributions of toys and books collected in the Spring and early Summer of 2008 was made last week. PH Regions across SC collected toys and books for pediatric waiting rooms and clinics. Additionally, several large boxes of toys and books were given to staff in Regions 6, 7 & 8 for placement into their shelter boxes. We will be repeating our annual book drive again this year from the Public Health Month Kick-off through the end of the Annual Conference. We appreciate the generosity of SCPHA members.
3. We are pleased to announce the Brenda Martin, President of the SC Board of Nursing, will be our Section's speaker at the SCPHA Annual Conference. Ms. Martin will bring a wealth of experience and practical information to what promises to be a valuable session. We are pleased that a number of our membership will be able to attend due to preparedness/pandemic influenza content or due to close proximity to the Annual Conference location.
4. Our Section has also been fortunate to have Ann Lee, State Director of Public Health Nursing, agree to speak to DHEC Nurses in a first annual PHN Update in March 2009. As of 1/22/09, the precise date is pending, but it will occur in the 2nd or 4th week of the month. Presentation logistics will be settled as soon as a date is agreed by the Regional Directors of Public Health Nursing. Current planning assumes either use of GoToMeeting or the DHEC TV studios. Either option includes call-in and fax capability for responses. Our Section is delighted to have this opportunity to collaborate with the Office of Public Health Nursing.
5. Our Section's next meeting is scheduled for **1 PM on Wednesday, March 11** in Mills-Jarrett room O-418 and via GoToMeeting.

Social Work: As reported for Jim Allen, the Social Work Section held its Winter Conference on December 12, 2008 at the Quality Management Training Center in Columbia. Redonia Thomas, LISW-CP, Immediate Past Chairman of the Social Section and Director of Public Health Social Work for DHEC Region 2, presented a two hour course, "Crossing Boundaries: Exploring Social Work Ethics." Rhonda Hipp, LMSW, a public health social worker from DHEC Region 2, presented on "The Role of the Health Care Provider Serving Victims of Domestic Violence." The social workers who attended this conference received 3.5 hours of trained social work licensing credit.

For its Service Project this year, the Social Work Section collected hygiene products and other supplies for Hannah House, a faith-based transitional housing facility for homeless women and their children located in downtown Columbia.

STANDING COMMITTEE REPORTS

Awards: Award nomination notices have been sent out with a deadline of March 20, 2009. Each section was also reminded to make a nomination for at least one award, and especially for their section's award.

Constitution and Bylaws: No report.

Continuing Education: No report.

Finance: No report.

Fiscal Review: No report.

Futures: No report.

Legislative: As reported for Mike Chappell, the Legislative Committee is starting to convene. If you are interested in serving or continuing to serve on this committee, please let Tammy Thomasson or Mike Chappell know as soon as possible. We would like to start planning meetings and need to know if you are able to meet in person or by conference

call (and which you prefer). If you know anyone who may be interested in joining this committee or know someone from other sections who may be interested, send Tammy their name as well.

Also, please start thinking about deserving nominees for the Douglas E. Bryant Legislator of the Year Award and possible legislative agenda items for the association to discuss and follow up on. Thanks for your service to SCPHA and the Legislative Committee.

Membership: No report.

Nominations: Lillie Hall reported the committee is in need of volunteers to help with the process this year. Others who helped last year, cannot help again this year; so if you are interested, please contact Lillie Hall ASAP. We need about 4 people in addition to the chair. Also, **NOMINATIONS ARE NOW BEING ACCEPTED FOR OPEN 2009-2010 SCPHA GOVERNING COUNCIL POSITIONS!** So, please nominate someone you feel would exhibit good leadership skills and spark new ideas and YES that person could be YOU! Nomination DEADLINE is March 13, 2009! Nominations will be accepted via email, fax, or mail, but ABSOLUTELY must be received by 5:00 pm on March 13, 2009 or postmarked on March 13, 2009. For more information on open positions and/or to request a nomination form, please contact the Nominations Chair, Lillie Hall, at:

Email: hallm@dhec.sc.gov

Phone: (864) 282-4129

Fax: (864) 282-4125

Snail Mail: SC DHEC Region 2, Health Education, Attn: Lillie Hall, P.O. Box 2507, Greenville, SC, 29602.

*DON'T WAIT, NOMINATE- MARCH 14th WILL BE TOO LATE!

Past Presidents' Advisory: No report.

Program: Mary-Kathryn Craft reported the Program Committee met on January 23, 2009 and the following was discussed:

- The Pre-conference on Tues. May 19 will include an EMS Systems Training and a track on Adaptive Leadership for Pandemic Influenza Preparedness. This Pan flu preparedness track will continue throughout the rest of the conference, and sessions will be held on Wednesday and Thursday concurrent to the regular meeting sessions.
- For the regular meeting running Wednesday through Friday keynote speakers confirmed thus far are: Dr. Ernie Bell of DHEC, Drs. Steven Blair and Ken Reifsnider of USC; and Alice Kemp DeWitt. For the Pandemic Influenza Preparedness track, speakers include: Dr. Robert Ball, Dr. Phil Schneider, Dr. George T. Fabian, Dr. Walter Limehouse, Dr. Rick Foster, Dr. Hal Gabel, and Dr. Jane Richter. EMS speakers include Jennifer Paddock, Greg Kitchens, Carol Yarborough, Lorraine Dillon, Taffney Hooks and Dale Stewart.
- We have six slots for concurrent speakers, and so far five presenters have accepted the invitation to speak. We're waiting to hear from the sixth possible presenter. We will update you as soon as this is finalized.
- If your section is planning to have a speaker during its section meeting, please get that information to Betsy Crick by Wednesday, January 28. ***Please note that this is an extended deadline.*** If you cannot meet this deadline, please contact Betsy to discuss further.
- If you have received an email from Mary Fechtel or Betsy Crick requesting verification of committees or section officers, please respond by Wednesday, January 28. ***Please note that this is an extended deadline.***
- The Registration packet is underway, and will be distributed in February, assuming Convention plans are finalized very soon.

Public Health Month: See Vice President's report.

Public Information: No report.

Resolutions: As reported by Lavell Thornton:

The following are the PA Guidelines and invitation for SCPHA to sign on as an organizational supporter of the Guidelines:

Invitation to Become a Physical Activity Guidelines Supporter

On October 7, 2008, the U.S. Department of Health and Human Services (HHS) released the *2008 Physical Activity Guidelines for Americans*, a comprehensive set of recommendations for people of all ages and physical conditions. To complement the Guidelines, HHS invites organizations to sign up to become a Physical Activity Guidelines Supporter.

By signing up as a Supporter, we are offering you the following:

1. A toolkit with resources to encourage physical activity according to the Guidelines
 2. A Physical Activity Guidelines Supporter Network where you'll learn from and connect with professionals representing more than 1,000 organizations. Conference Call Date: **January 6, 2009, 2:00 – 3:00 eastern time - note that only supporters will receive an invitation to participate.**
 3. Coming soon: The *Be Active Your Way Online Community* will be a tool for the Supporter Network where you can interact and share with other Supporters
- More information about the 2008 Physical Activity Guidelines for Americans materials are available online at <http://www.health.gov/paguidelines>. To sign up as a Supporter, visit the Web site and go to: <http://www.health.gov/PAguidelines/signUpForm.aspx>

Also, the First Comprehensive Federal Guidelines on Physical Activity Released:

Fit Physical Activity into your life your way. The more you do, the more benefits you gain. Many people know that regular physical activity over months and years can produce long-term health benefits. Now, for the first time, the Federal Government has issued comprehensive, science-based guidelines to inform policymakers and health providers about the amounts, types, and intensity of physical activity needed to help Americans aged 6 and older improve their health and reduce their risk of chronic diseases.

The U.S. Department of Health and Human Services (HHS) released the *2008 Physical Activity Guidelines for Americans*, on October 7, 2008. The Guidelines set achievable goals for everyone and can be customized according to a person's interests, lifestyle, and goals. As HHS Secretary Mike Leavitt said, "These Physical Activity Guidelines for Americans provide achievable steps for youth, adults, and seniors, as well as people with special conditions to live healthier and longer lives."

Major research findings described in the report include:

- Regular physical activity reduces the risk of many adverse health outcomes.
- Some physical activity is better than none.
- For most health outcomes, additional benefits occur as the amount of physical activity increases (higher intensity, greater frequency, longer duration).
- Most health benefits occur with at least 2 hours and 30 minutes a week of moderate-intensity physical activity (such as brisk walking).
- Both aerobic (endurance) and muscle-strengthening (resistance) activities are beneficial.
- Health benefits occur for all age groups and in every studied racial and ethnic group. They also occur for people with disabilities.
- The benefits of physical activity far outweigh any possible risks. To access the guidelines and to find links to other resources, visit <http://www.health.gov/paguidelines> and www.cdc.gov/physicalactivity.

A motion was made by Lavell Thornton on behalf of the committee for SCPHA to sign on as a Physical Activity Guidelines supporter. The motion passed unanimously with the understanding Michael Stalnaker would be in charge of signing up on behalf of the Association and information will come directly to the associational office and forwarded to Governing Council.

Scholarships: Dennis reported scholarship information has been sent out via e-mail and the application has been posted on-line.

CONVENTION COMMITTEE REPORTS

Convention Coordinators: Jan Cooke reported the Convention Coordinators and Committee Chairs met on January 15, 2009. Present were Richard F, JoAnn P, Mary F, Jill V, Wesley B, Edd H, Gloria McC, David T, Lynnore L, Verna F, and Katy W. Absent were Dennis Thompson, Jan Cooke, Larry White, Jackie Moore, Yvette Wider, Reps from Silent Auction, Properties, and Contributed Papers.

The group discussed the reduced budget and number planned for the annual meeting. Katy met with Dr Waddell who indicated support to the conference is on the 1/26 EMT. Committees are proceeding with meeting plans. The Coordinators will confirm a date, either 2/6 or 11, with Springmaid.

Deadlines were reviewed to include:

Sponsor/Donor names/logos and Committee member names to Program by 1/23

Registration Brochure info to Jan Cooke by 1/23

Personal and Professional Ads to Mike Turner by 1/23

Award Nominations to Gloria McCurry by 3/20; Awards banquet guest list to Jan by 5/8

Springmaid Reservations by 4/4; Conference Registration to Registration by 5/6

Equipment and other property requests should be sent to Tammy T by 4/20

The Coordinators requested Program Chairs forward speaker travel info ASAP. Speakers should submit room requests to Richard who will make the reservations.

Lynnore presented the revised Registration Form, which will be sent to Jan ASAP. She or Larry W will contact the Myrtle Beach Chamber of Commerce for registration bags.

After discussion, Early Bird/President's Reception will be held at 5:30 Tuesday evening with a reduced menu and moved to a suite in the Palmetto Building.

Verna reported letters are ready for mailing to potential exhibitors. She asked for additional contacts. Exhibit Hall changes & decorations will be discussed at the site visit.

Entertainment will hire a local DJ for a dance after the Awards Banquet. Changes to Atlantic Ballroom layout will be reviewed at the site visit. Richard announced turtle papers would be distributed at the Jan 23rd GC meeting.

Follow up:

-Katy will meet with Gloria Mc re: changes to Awards Banquet.

She will talk to Lynnore re: handouts in the registration bags.

Need recommendation from Katy and Entertainment re: dress for the awards banquet

-No report was received from Silent Auction. Jan will contact the Chairs re: needs.

Instead of the February 15th meeting, the Convention Committee Chairs and Coordinators will meet at Springmaid Beach Resort during the site visit with hotel staff.

A motion was made by Yolanda Kennedy for the Finance Committee to meet with the Presidential designees to look at finances and cutting Annual Meeting costs and report to Governing Council. The motion was seconded by Otis Outing. Richard Funderburk amended the motion to allow the committee the authority to make a final decision on cutting costs and lowering registration fees. The amendment was seconded by Debee Earley and passed unanimously. Finance Committee members Yolanda Kennedy, Richard Funderburk, Dennis Thompson, Judy Alexander, and Michael Stalnake, along with Jan Cooke, Joann Palmer, Mary-Kathryn Crick, and Blake Faulkenberry have been appointed to review finances for the Annual Meeting no later than January 29th. The original motion passed as amended unanimously. Yolanda Kennedy will set-up a conference call for the following week.

Contributed Papers: No report.

Early Bird/President's Reception: No report.

Entertainment: No report.

Exhibits: No report.

Marshals and Pages: No report

Properties: No report.

Registration: No report.

SPECIAL COMMITTEE REPORTS

Winter Conference: No report.

Silent Auction: Otis reported donations are needed.

Invitations: No report.

Old Business: The golf committee will be starting to plan the 2009 tournament very soon. If you are interested in volunteering this year, please let Richard know.

New Business: Turtle tickets were printed and distributed to section representatives. The cost is \$5. All papers, sold or unsold, need to be returned by April 24 (Governing Council). Unsold tickets will be taken to the beach and be available for sale there. 600 turtles need to be adopted to meet budget goals.

President Katy Wynn has been asked to talk to Jennifer Lynch to inquire about her availability to attend Governing Council meetings on behalf of the Health & Human Services section.

Dennis Thompson will be researching funding opportunities for the 2010 Annual Meeting through a grant with the CDC. He will go ahead and submit a Letter of Intent by February 2, 2009. This is an opportunity for funding of \$20,000 to \$75,000 for conferencing support. More information to follow.

Dennis Thompson also presented an opportunity for SCPHA to make money by having a web store. A link will be placed on our website to a store that will be maintained by Premier Marketing Group out of Maine. The cost is a one-time \$325 to set-up the store, and \$25 per item posted on the site for sale with our logo printed on it. Katy said this would be a marketing opportunity for SCPHA and we could use Kellogg Grant monies from year 2 to pay for this cost. Dennis said the GPHA has a similar store for SCPHA Governing Council members to view and give suggestion to Dennis as to what we should offer. Upon presenting this information, Dennis made a motion to develop a weblink to establish a web store for SCPHA and to work with the Premier Marketing Group vendor as a marketing initiative for SCPHA. The motion was seconded by Blake Faulkenberry and passed unanimously.

Announcements: None.

NEXT MEETING DATE: FEBRUARY 27, 2009 at 10:00 A.M. in the 1st floor conference room, Heritage Building, Columbia, SC.

With no further business, the meeting was adjourned at 1:10 PM.

Respectfully submitted,

Leah B. Dorman, Secretary