

**SCPHA**  
**Health Administration Section Meeting Minutes**  
**August 28, 2009**

Attendees: Colleen Donovan, Dennis Thompson, Richard Funderburk, Jan Cooke, Beverly Brandt, Lisa Sanders, Kelly Barrett

Completed Section Officer and Standing Committee appointees (see attached)

Jan: Annual Meeting of SCPHA is in the early planning stages, but working on firming up Keynote Speakers, including the new APHP President from Alaska.

Dennis: Meeting with groups to partner with SCPHA this upcoming year including USC ó School of Public Health, and other state agencies

Richard F: Winter Conference óDonna Culbreath and Keisha Adams are co-chairs and will be setting up planning meeting soon

Activities/Service Projects:

Jan C suggested we collect luggage, tote bags, conference bags etc for Homeless Shelters and Womenø Shelters in Midlands until November 2009 (Fall Project)

Will think about an additional project for the New Year.

Group decided this is a worthwhile project: 5 DHEC buildings will be collection points along with Anderson County Health Department.

Flyer is being developed and boxes collected now for distribution óColleen will be responsible for distributing flyer and boxes to DHEC buildings

Suggested Collection Sites:

Mills/Jarrett Building

Sims/Aycock Building

1800 St. Jillianø Place

EQC Administration Building

Heritage Building

Anderson County Health Dept.

Will collect items September óNovember 19, 2009. Distribution of items by Thanksgiving.

Flyer will also be sent to section chairs to see if they also want to participate.

Next Meeting:

November 20, 2009 8:30am-10:00 am

Heritage Building, Conference Room 1A